

**Agenda on
“WTO Trade Facilitation National Self- Assessment of Needs and Priorities for Lao PDR”
Between 14-18 October 2013, Lao Plaza Hotel, Vientiane Capital**

Time	Content	Speaker
<i>Day 1 (Monday 14th October 2013)</i>		
8:30 – 9:00	Registration	All participants
9:00 – 9:15	Opening Ceremony	H.E.Mrs. Khemmani Pholsena, Vice Minister of Ministry of Industry and Commerce
9:15-9:30	<i>Coffee/tea Break</i>	
9:30 – 9:45	Introductions of Participants and International Officials	MC
9:45 – 10:30	Session 1: Introduction to the WTO trade facilitation negotiations <ul style="list-style-type: none"> - Negotiation process - Consolidated Negotiating Text <ul style="list-style-type: none"> - Section I - technical measures - Section II - special and differential treatment - Important national issues 	Mr. Bountheung Douangsavanh Counsellor Economic and Commercial Affairs Permanent Mission of the Lao PDR to the UN Office and Other International Organizations in Geneva
10:30-10:45	<i>Coffee/tea Break</i>	
10:45 – 11:30	Session 2: International and/or Regional Technical Assistance <ul style="list-style-type: none"> - How the process works - Current national priorities - Mechanism for requesting and obtaining technical assistance - Current and planned trade facilitation related assistance 	Mr. Phouvieng Vongsa Deputy Director General Department of Planning and Cooperation MOIC (TBC) Mrs. Latthana Douangboupha Director Trade Facilitation Division Department of Import and Export MOIC
11:30 – 12:00	Session 3: Introduction to the Needs Assessment Guide and Process <ul style="list-style-type: none"> - Explanation of how to use the Guide - Explanation of the process 	Mr. Gerard McLinden Lead Customs and Trade Facilitation Specialist The World Bank Group
12:00 – 13:30	<i>Lunch Break</i>	
13:30 – 14:30	Session 4: Self-Assessment of Needs and Priorities 03 working group tables	All participants

	<ul style="list-style-type: none"> - Group 1: Policy/Legal - Group 2: Border Procedures Involving/Impacting Multiple Authorities - Group 3: Customs Procedures and Control 	<p>Mr. Gerard McLinden Lead Customs and Trade Facilitation Specialist The World Bank Group</p> <p>Mr. Bill Gain Senior Trade Logistics Specialist, Investment Climate Advisor Services, The World Bank Group</p> <p>Mr. Shigeaki Katsu Trainer & Researcher Customs Training Institute Ministry of Finance, Japan</p>
14:30 – 14:45 <i>Coffee/tea Break</i>		
14:45 – 16:00	Session 4: Self-Assessment of Needs and Priorities <u>continue</u>	All participants
Day 2 (Tuesday 15th October 2013)		
8:30 – 9:00	Registration	All participants
9:00 – 10:30	Self-Assessment of Needs and Priorities <u>continue</u>	Group work
10:30 – 10:45 <i>Coffee/tea Break</i>		
10:45 – 12:00	Self-Assessment of Needs and Priorities <u>continue</u>	Group work
12:00-13:30 <i>Lunch Break</i>		
13:30 – 14:30	Self-Assessment of Needs and Priorities <u>continue</u>	Group work
14:30 – 14:45 <i>Coffee/tea Break</i>		
14:45 – 16:00	Self-Assessment of Needs and Priorities <u>continue</u>	Group work
Day 3 (Wednesday 16th October 2013)		
8:30 – 9:00	Registration	All participants
9:00 – 10:30	Self-Assessment of Needs and Priorities <u>continue</u>	Group work
10:30 – 10:45 <i>Coffee/tea Break</i>		
10:45 – 12:00	Self-Assessment of Needs and Priorities <u>continue</u>	Group work
12:00-13:30 <i>Lunch Break</i>		
13:30 – 14:30	Self-Assessment of Needs and Priorities <u>continue</u>	Group work
14:30 – 14:45 <i>Coffee/tea Break</i>		
14:45 – 16:00	Self-Assessment of Needs and Priorities <u>continue</u>	Group work

<i>Day 4 (Thursday 17th October 2013)</i>		
8:30 – 9:00	Registration	All participants
9:00- 10:30	Review of Findings in Plenary and Report Preparation <ul style="list-style-type: none"> - All groups have to complete their initial assessment of their assigned measures. - Participants will review the results of the needs assessment and determine the conclusion of the results. - Prepare Powerpoint presentation for the final reporting session 	Group work
10:30 – 10:45 <i>Coffee/tea Break</i>		
10:45-12:00	Review of Findings in Plenary and Report Preparation continue	Group work
12:00-13:30 <i>Lunch Break</i>		
13:30-14:00	Review of Findings in Plenary and Report Preparation continue	Group work
14:00-14:30	Group report presentation on Policy/Legal	Group 1
14:30 – 14:45 <i>Coffee/tea Break</i>		
14:45-15:15	Group report presentation on Border Procedures Involving/Impacting Multiple Authorities	Group 2
15:15-15:45	Group report presentation on Customs Procedures and Control	Group 3
15:45-16:00	Recommendations//Discussions	all participants
<i>Day 5 (Friday 18th October 2013)</i>		
8:30 – 9:00	Register	
9:00 – 09:45	Session 1: Evaluation of the workshop	
09:45 – 10:00 <i>Coffee/Tea Break</i>		
10:00 – 10:30	Session 2: Recommendations	all participants
10:30 – 11:30	Session 3: Reporting Session <ul style="list-style-type: none"> - Report is made to high level officials. - Discussion and feedback on findings. - Distribution of certificates 	Mr. Khemdeth Sihavong, Deputy Director - General, Department of Import and Export, MOIC (TBC)
11:30 –12:00	Closing ceremony	Mrs. Banesaty Thephavong Acting Director- General Department of Import and Export, MOIC
12:00 – 13:30	Lunch	All participants